

9. Are you a Scholarship Holder? (Please tick ✓ if yes)

10. Annual Subscription

Only Candidates who have paid their Annual Subscription Fees for year 2020 are eligible to apply for the Examination

Have you paid the annual subscription for 2020? Yes No

11. First attempt? Yes No If not, specify Month & Year of last attempt:

12. Mode of Learning

Printed Study Text CD
E-learning Tuition (Tuition Provider:)

13. Payment Details

Cash payments can be made to People's Bank. Special Payment Voucher (SPV) can be downloaded from CMA Sri Lanka Website. Debit/Credit card payments are accepted at CMA secretariat.

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|---|-----------------|
| Foundation Level Exam Fees (Per Subject) | Rs.3,750 |
|---|-----------------|

Amount paid (Rs.) : Branch :
Date of payment : SPV No :

DECLARATION & ATTESTATION

14. Declaration

I certify that the information given by me in this application is true and correct. I hereby agree to be bound by the regulations of the institute of Certified Management Accountants Sri Lanka and the rules for candidates issued by the institute.

.....
Date

.....
Signature of Candidate

APPLICATION CLOSING DATE: 30th October 2020

INSTRUCTIONS TO FILL THE EXAM APPLICATION

1. This application should be completed in **BLOCK LETTERS**, legibly and neatly. Please use **BLUE COLOR PEN**.
2. It is **compulsory** to mention your **correct e-mail address** since Admission and other notices of online examination are sent directly to your email.
3. It is **compulsory** to mention the subjects passed & exempted in the space provided in the application.
4. **You are required to sit minimum of three (03) subjects in the Foundation Level Examination at the first attempt** and can sit for exams 'subject wise' in the subsequent attempts.
5. Those who are eligible to apply for exemptions must submit the duly completed Exemption Application Form before submitting the Examination Application. Students who are entitled for exemptions must attach a copy of exemption offer letter along with copy of exemption payment voucher. **Please note that applications with pending or unpaid exemptions will not be considered at any circumstance.**
6. Students can sit for exam in **one medium** only. Subjects applied for the examination must be carefully filled and no changes can be made once the application is received.
7. This application is applicable for CMA Foundation Level – December 2020 Online Examination only.

IMPORTANT NOTICES TO STUDENTS

1. All subjects in CMA Foundation Level Examination are conducted on Computer Based Environment using PearsonVue platform from April 2018 onwards. Each paper consists of 50 MCQs and only 02 hours allowed.
2. Applications should be received to CMA Examination Division **on or before 30th October 2020 along with the duly completed Special Payment Voucher.** Late applications will be accepted only up to 10th November 2020 subject to a penalty of Rs.500. **Please note that applications received after 10th November 2020 directly or via registered post will not be considered for December 2020 examination under any circumstance.**
3. The Special Payment Voucher should be used for the payment of examination fees. **Photocopies of payment vouchers will not be considered.** Also note that exam payments should be made to Peoples Bank under payment code **EX04**. Debit/Credit card payments are accepted at CMA secretariat.
4. Only Candidates who have paid their Annual Subscription Fees for year 2020 are eligible to apply for the Examination.
5. Duly filled applications can be dropped to box kept at security at CMA secretariat or delivered via registered post being addressed to following recipient.

**Director Examinations
Institute of Certified Management Accountants of Sri Lanka
29/24, Visakha Private Road
Colombo – 04,**

6. **Please note that payment will not be refunded or carried forward to next examination under any circumstances.** Applications, which do not conform to instructions given and those incorrectly completed, not fully completed, illegible or clumsy handwriting, not properly signed, without a duly endorsed SPV for the correct amount of examination fee will be **REJECTED.**

