

ACCOUNTS ASSISTANT-CONSOLE ELECTRONICS (PVT) LTD

A Company involved in Power Electronics has the above immediate vacancy

KEY RESPONSIBILITIES & DUTIES

Ability to handle VAT, SVAT, NBT

Assisting in the preparation of Monthly/Annual Accounts

Assisting in the Financial audit with auditors

QUALIFICATIONS

a) Should have completed

OF
CMA Operational level or
more

b) Possess an advanced knowledge of Microsoft Excel

c) Minimum 2 years' experience in accounting (include work area handled on the CV)

d) Knowledge in QuickBooks Accounting software is an added advantage

e) Candidate should be between the ages of 23 to 35 years.

Salary negotiable, depending on qualifications/ work experience.

Please mention the company name and the post you applied in your CV. Send your CV via directoroperations@cma-srilanka.org