



# Institute of Certified Management Accountants of Sri Lanka

Incorporate by Parliament Act No. 23 of 2009

01, Bethesda Place, Off Dr. Lester James Peiris Mawatha, Colombo 05, Sri Lanka.  
Tel: 2506391, 2501062, 2507087 Fax: 2507087 e-mail: registrations@cma-srilanka.org web site: cma-srilanka.org

## Application for Exemptions

1. Full Name:.....

1.1 Name with Initials Surname Initials  
Mr.  Miss.  Mrs.  .....

(Name in CAPITALS in accordance with the CMA Student Identity Card.)

1.2 National Identity Card No:

2. Address:

3. Tel. No. (Office)  4. (Residence)  5. (Mobile)

7. Stages & Subjects  
Please Mark "X" for the Subject/s applied for

### Foundation Level

- 1. Management Acctg. Fundamentals (MAF)
- 2. Financial Accounting Fundamentals (FAF)
- 3. Business Mathematics and Statistics (BMS)
- 4. Mgt, Corporate Governance and Ethics (MGE)
- 5. Business Econ. & Bus. Finance Fund. (BEF)
- 6. Business English I (BE I)

### Operational Level

- 7. Operational Management Accounting (OMA)
- 8. Financial Accounting and Reporting (FAR)
- 9. Operations & Information Systems Mgt. (OIM)
- 10. Business Law and Taxation (BLT)
- 11. Business English II (BE II)
- 12. Information Technology Applications (ITA)

### Managerial Level

- 13. Integrative Management Accounting (IMA)
- 14. Corporate Reporting and Analysis (CRA)
- 15. Marketing and People Management (MPM)
- 16. Corporate Law and Advanced Taxation (CLT)
- (CLT-1) and (CLT-2)
- 18. Professional Communication (PC)

### Strategic Level

- 19. Strategic Management Accounting (SMA)
- 20. Business Strategy & Policy (BSP)
- 21. Financial Strategy & Policy (FSP)
- 22. Risk and Control Strategy & Policy (RSP)
- 23. Integrative Case Study (ICS)

6. (Email)

8. Registration No.

### Documents to be attached;

- 1. Certified copy of the Exemption Eligibility Letter from CMA.
- 2. Duly paid Special Payment Voucher (SPV).  
Pay for all the subjects you have been exempted according to the "Exemption Eligibility Letter"

Have you taken CMA Examination Before? Yes  No

### Exemption Fees

	Foundation Level	Managerial Level
Per Subject	Rs. 900/-	Per Subject Rs. 2,000/-
Per Subject	Rs. 1,250/-	Strategic Level Per Subject Rs. 3,000/-
		Case Study Rs. 4,000/-

9. Examination fee calculated as follows was paid at the Peoples's Bank..... Branch

Special Payment Voucher (SPV) No :   
Total Amount of the SPV :   
Date of Payment :

Please read the Important Notes given under Item No. 12 before completing this Application Form.

## CLOSING DATES

May Examination - 1st March  
November Examination - 1st September

This application should be submitted after you register and receive your CMA Identity Card

## Annual Subscription

10. Have you paid subscription fees? Yes  No

11. I hereby certify that the information given by me in this application is true and correct.

Date .....

.....  
Signature of Applicant

## Attestation

12. I certify that the above named applicant is an officer in my office / a past pupil/ teacher of my school/ known to me personally placed his / her signature in this application, in my presence today.

.....  
Signature of Attestor  
Rubber Stamp

Name of Attestor : \_\_\_\_\_

Designation / Status of Attestor : \_\_\_\_\_

Address of the Attestor : \_\_\_\_\_

(The Attestor should be either the Employer, Member of CMASL/ ICA/ CIMA, Attorney at law, Government Servant at officer level, School Principal/ Vice Principal / Head Master, Justice of the Peace, Head of Accredited Institute.

### 13. Important Notes

- Only students who have paid their Annual Subscription Fees for the current year are eligible to apply for the Exemption.
- It is essential that you provide contact details with at least the Telephone Nos' or e-mail or fax number
- Associate Management Accountants **have** to submit the completed Exemption Application form though payment has been / not been made.
- Ensure that your application is received at the CMA secretariat to avoid disappointment later.
- **Applications,**
  - which do not conform to the instructions given,
  - incorrectly completed,
  - not fully completed,
  - completed in illegible / clumsy hand writing,
  - not properly attested,
  - submitted without a duly endorsed SPV for the **correct amount of Exemption Fee**
  - **Late applications will be REJECTED.**

### Exemptions Policy

- As a general rule, exemptions are granted only where a qualification has been obtained in full.
- Exemptions on subject for subject basis are not considered for exemptions except under special circumstances.
- A candidate who has completed only a few parts of an academic or professional examination may be considered for exemptions on a case by case basis.
- Once a Student applies for an examination, a second application for exemptions will not be entertained unless he / she obtains full qualifications, subsequently.
- Exemptions will not be granted for subjects, a student has unsuccessfully attempted at CMA examinations